

RESOLUTION NO. 08-66

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF  
SANTA CLARITA, CALIFORNIA, ADOPTING AN AMENDMENT  
TO THE CONFLICT OF INTEREST CODE

WHEREAS, the City Council of the City of Santa Clarita originally adopted a Conflict of Interest Code on December 15, 1987 by Resolution 87-13;

WHEREAS, the City Council of the City of Santa Clarita adopted amendments to the Conflict of Interest Code by Resolutions 88-57, 89-19, 90-176, 90-187, 94-85, 96-117, 97-116, 98-96, 99-14, 00-24, 01-19, 01-80, 02-124, 04-27; 05-14; 05-115; 07-11; 07-90;

WHEREAS, the City Council of the City of Santa Clarita adopted and incorporated by reference the Fair Political Practices Commission Regulation 2, California Code of Regulations, Section 18730, which contains the terms of a Standard Conflict of Interest Code, by Resolution 03-29;

WHEREAS, the City Council of the City of Santa Clarita desires to amend the Conflict of Interest Code to reflect changes in the list of Designated Santa Clarita Employees and Disclosure Categories.

NOW, THEREFORE, the City Council of the City of Santa Clarita does hereby resolve as follows:

SECTION 1. That the list of Designated Santa Clarita Employees and Disclosure Categories be amended to add the following position titles:

Administrative Analyst – Business Development  
Deputy City Manager and Director of Administrative Services  
Landscape Maintenance Specialist  
Parks Administrator  
Project Technician – Purchasing

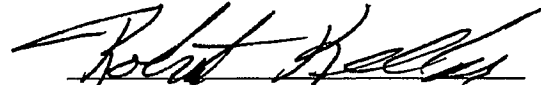
and delete the following position titles:

Administrative Aide  
Construction & Engineering Serviced Administrator  
Deputy City Manager  
Director of Administrative Services  
Parks Supervisor  
Supervising Engineer  
Transportation & Capital Funding Administrator

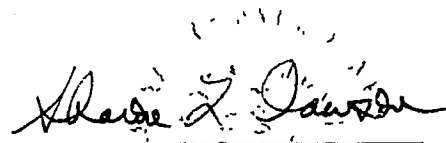
SECTION 2. That the attached list of Designated Santa Clarita Employees and Disclosure Categories supersedes any previously adopted list of Designated Santa Clarita Employees and Disclosure Categories.

SECTION 3. The City Clerk shall certify to the adoption of this Resolution.

PASSED, APPROVED AND ADOPTED this 24th day of June, 2008.

  
MAYOR

ATTEST:

  
CITY CLERK


STATE OF CALIFORNIA )  
COUNTY OF LOS ANGELES ) ss.  
CITY OF SANTA CLARITA )

I, Sharon L. Dawson, MMC, City Clerk of the City of Santa Clarita, do hereby certify that the foregoing Resolution was duly adopted by the City Council of the City of Santa Clarita at a regular meeting thereof, held on the 24th day of June, 2008, by the following vote:

AYES: COUNCILMEMBERS: Ender, Weste, Ferry, McLean, Kellar

NOES: COUNCILMEMBERS: None

ABSENT: COUNCILMEMBERS: None

  
CITY CLERK

STATE OF CALIFORNIA )  
COUNTY OF LOS ANGELES ) ss.  
CITY OF SANTA CLARITA )

CERTIFICATION OF  
CITY COUNCIL RESOLUTION

I, Sharon L. Dawson, City Clerk of the City of Santa Clarita, do hereby certify that this is a true and correct copy of the original Resolution No. 08-66, adopted by the City Council of the City of Santa Clarita, California on June 24, 2008, which is now on file in my office.

Witness my hand and seal of the City of Santa Clarita, California, this \_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Sharon L. Dawson, MMC  
City Clerk

By \_\_\_\_\_  
Susan Caputo  
Deputy City Clerk

Designated Santa Clarita Employees and Disclosure Categories

The following positions entail the making or participation in the making of decisions which may foreseeably have a material effect on financial interests:

<u>Designated Position</u>	<u>Disclosure Categories</u>
Acquisition Specialist.....	1
Administrative Analyst – Business Development .....	1
Administrative Analyst – Property Acquisition.....	1
Administrative Analyst – Tourism.....	1
Assistant Building Official.....	1
Assistant City Attorney .....	1
Assistant City Engineer .....	1
Assistant City Manager .....	1
Assistant Engineer .....	1
Assistant to the City Manager.....	1
Associate Engineer .....	1
Associate Planner .....	1
Building Inspector .....	1
Buyer.....	2
City Building Official .....	1
City Clerk.....	1
City Engineer.....	1
Communications Manager .....	2
Community Preservation Officer.....	1
Consultant <sup>1</sup> .....	1

<sup>1</sup>Consultants shall be included in the list of designated employees and shall disclose all information required to be disclosed by designated employees subject to the following limitation:

*The City Manager or designee may determine in writing that a particular consultant, although a "designated position," is hired to perform a range of duties that is limited in scope and thus is not required to comply fully with the disclosure requirement described in this Section. Such written disclosure shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The City Manager's determination is a public record and shall be retained for*

Deputy City Attorney .....	1
Deputy City Manager and Director of Administrative Services .....	1
Director of Community Development.....	1
Director of Parks, Recreation & Community Services.....	1
Director of Public Works .....	1
Economic Development Associate.....	1
Environmental Field Specialist .....	1
Environmental Services Manager .....	1
Environmental Services Program Coordinator.....	1
Exempt Officials <sup>2</sup> .....	0
Finance Manager.....	1
Financial Analyst – Treasury .....	1
General Services Manager .....	2
Housing Program Administrator.....	1
Human Resources Manager.....	1
Information Technology Analyst .....	2
Intergovernmental Relations Officer.....	1
Landscape Maintenance Specialist .....	1
Management Analyst .....	1
Marketing and Economic Development Manager.....	1
Members of all City Commissions, Boards, and Committees not Otherwise Required to File Conflict of Interest Statements .....	1
Mobilehome Panel Member .....	1
Park Development Administrator .....	1
Parks Administrator .....	2
Parks and Recreation Commissioner .....	1

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*public inspection in the same manner and location as this Conflict of Interest Code*

<sup>2</sup>The Mayor, City Council, Members of the Planning Commission, City Manager, City Attorney, and City Treasurer are all required to file disclosure statements pursuant to state law and thus are not included herein.

Parks, Recreation and Community Services Superintendent.....	1
Planning Manager.....	1
Project Development Coordinator.....	1
Project Technician – Purchasing.....	2
Public Works Inspector.....	1
Purchasing Agent.....	2
Recreation and Community Services Administrator.....	2
Redevelopment Committee Member.....	3
Redevelopment Manager.....	1
Risk Administrator.....	1
Senior Engineer.....	1
Senior Financial Analyst.....	1
Senior Information Technology Analyst.....	2
Senior Management Analyst.....	1
Senior Planner.....	1
Senior Traffic Engineer.....	1
Senior Transportation Planner.....	1
Signal Operations Supervisor.....	1
Special Districts Administrator.....	1
Supervisor.....	2
Supervising Building Inspector.....	1
Supervising Community Preservation Officer.....	1
Supervising Public Works Inspector.....	1
Technology Services Manager.....	1
Transit Coordinator.....	1
Transit Manager.....	1

## Categories of Reportable Economic Interests

### Designated Persons in Category "1" Must Report:

All investments, interests in real property, income and any business entity in which the person is a director, officer, partner, trustee, employee, or holds any position of management. These financial interests are reportable only if located within and subject to the jurisdiction of the City, or if the business entity is doing business or planning to do business in an area subject to the jurisdiction of the City, or has done business within an area subject to the jurisdiction of the City at any time during the two years prior to the filing of the statement.

### Designated Persons in Category "2" Must Report:

- (a) Investments in any business entity which within the last two years has contracted or in the future foreseeably may contract with the City.
- (b) Income from any source which within the last two years has contracted or in the future foreseeably may contract with the City.
- (c) His or her status as a director, officer, partner, trustee, employee, or holder of a position of management in any business entity which within the last two years has contracted or in the future foreseeably may contract with the City.

### Designated persons in Category "3" must report:

Investments and business positions in, and income from business entities located in, doing business in, or planning to do business in the redevelopment project area and all interests in real property located within two miles of the redevelopment project area.