

**MINUTES OF REGULAR MEETING
CITY OF SANTA CLARITA
PARKS AND RECREATION COMMISSION**

**5:30 p.m.
Thursday, March 6, 2003**

CALL TO ORDER	The regular meeting of the Parks and Recreation Commission was called to order by Chairman Nelson at 5:33 p.m., at 23920 Valencia Blvd., Santa Clarita.
CLERK'S ANNOUNCEMENT	Commission Secretary announced that anyone wishing to speak on an agenda item should fill out a speaker slip and submit it to the Commission Secretary.
ROLL CALL	All Commissioners were present.
FLAG SALUTE	Commissioner Ender led the Pledge of Allegiance.
APPROVAL OF MINUTES	Commissioner Longshore moved, and Commissioner Redd seconded, to approve the minutes of February 6, 2003. Unanimously approved.
APPROVAL OF AGENDA	Commissioner Hauser moved, and Commissioner Ender seconded, to approve the agenda as written. Unanimously approved.
AWARDS/RECOGNITION	SCVAA Warrior Football President, Gary Livingston, presented Awards of Recognition on behalf of the City of Santa Clarita to Warrior Superbowl Champions in the Pacific Youth Football League to the J2 Seminoles and the Bantam Seminoles.
PRESENTATIONS TO THE CITY	None
PUBLIC PARTICIPATION	None
ITEM 1 NORMS AND PROCEDURES	Commission received and commented and advised staff on the next steps in bringing forward items the Commission deems relevant to future duties. Commissioner Redd moved and Commissioner Ender seconded motion to adopt <i>Norms and Procedures</i> as written. At this point, Commissioner Hauser stated that there should be more discussion on the issues before motion is voted on. Commissioners continued

their discussion of the *Norms and Procedures* and instructed staff to do follow-up on the following items:

- Change meeting time to start at 6 p.m.
- Consider use of public participation time limits (3-minute rule) and use of indicator lights on the dais.

Commission asked the staff to edit the current version of the *Norms and Procedures* to reflect the following changes:

Page 1 - Section 2. Advocacy

Paragraph A: Remove the words "polices or" from the first line. Edited version will read: "Commission shall represent the official positions of the Parks and Recreation Commission when designated as delegates for this purpose."

Page 2 - Section 3 - Role of the Chairperson

Paragraph A

Item 7: Delete the language that currently exists. Add the following: "The Chairperson shall designate the time limit for public comment, and the time limit may be extended at the will of the Chairperson."

Page 4 - Section 4 - Role of the Parks and Recreation Commission

Paragraph D

Item 3 - Remove the entire line.

Page 6 - Section 5 - Role of City Staff

Paragraph I

Third line: Remove the word "Chairperson" and replace with, "Commission." Edited version will read: "If only one or two Commissioners feel something is controversial or a 'hot' issue and it may be coming before the Commission, the Director will inform the entire Commission about the issue."

Page 7 - Section 8 - Presentations and Events

Paragraph A

First line: Remove "a Commissioner" and replace with, "a Commissioner or the Commission." Edited version will read: "When there is an accomplishment by a Commissioner or the Commission, it is appropriate for them to be at the opening, groundbreaking, ribbon cutting, meeting, event, etc., to accept the recognition and acknowledgement along with the City staff that worked on the project."

Director Gould will bring the suggested revisions to the *Norms and Procedures* to the City Attorney to ensure that the revisions are consistent with the Brown Act.

Commissioner Redd moved and Commissioner Ender seconded motion to withdraw their original motion to

adopt the *Norms and Procedures* as written. Unanimously approved.

Commissioner Longshore moved and Commissioner Redd seconded motion to continue the discussion of the *Norms and Procedures*, and instructed staff to bring the item back to the Commission once City Attorney approves suggested revisions. Unanimously approved.

**PARK CONSTRUCTION
PROGRESS**

Commission and staff discussed various projects.

COMMITTEE REPORTS

Commissioner Longshore reported on the Youth Sports Advisory Committee meeting at Central Park. Committee supports additional lighted sports fields.

Commissioner Redd reported on the County/City Strategic Planning meeting he attended along with Commissioner Hauser and Director Gould.

**PUBLIC STATEMENTS
(COMMISSIONERS)**

Commissioner Hauser:

1. Congratulated City staff on the Award of Achievement and the Award of Excellence received for the Santa Clarita Marathon for advertising.
2. Commented on City/County Strategic Planning Meeting and the possibility of doing partnership with the County.
3. Would like staff to agendize the Parks and Open Space funding issue so that the Commission can bring item to the City Council. Would like staff guidance on what would be the best process to use to achieve consensus on the issue.

Commissioner Redd:

1. Would like staff to set up a Commission tour of Castaic Lake.
2. Would like staff to develop a tracking list of action items for the Commission.
3. Would like staff to investigate the possibility of having a teen advisory to the Commission.

Commissioner Longshore:

1. Inquired about Joint Use Agreement with elementary schools and the Boys and Girls Club.
2. Commented on lack of gym space for basketball and advised that issue be brought directly to the high school coaches.

Commissioner Ender:

1. Commended Cynthia Gonzales for all her efforts on behalf of her husband's baseball team.
2. Commended Adele Macpherson for her efforts with regard to Character Counts and thanked her and staff for the wonderful certificate her son received.
3. Reported that she attended Mayor Smyth's Cookies and Milk Town Hall meeting. Met with people from Santa Clarita Athletic Club and discussed Whites Canyon Road.
4. Asked staff to make certain that staff Aquatics Alliance members and the high school coaches are invited to the Aquatics Center Hard Hat Tour.
5. Requested more information regarding Joint Use Agreements and Joint Powers Agreements. Director Gould explained the particulars and what is currently happening in the City with regard to these agreements.

Chairman Nelson:

1. Would like to have Commission meet with a group of students from the VIP group and also consider having a joint study session with the group. Would like staff to assist Commission in defining the purpose of the meeting.
2. Commented that a resident asked her about why the City does not have BBQ's at Central Park. Requested that staff get back to her on the issue.
3. Asked staff to consider the possibility of having Commission meetings at various locations throughout the City.
4. Commented that she enjoyed Supervisor Antonovich's breakfast.
5. Stated that Director Gould introduced her to Tim Gallagher, LA County Director of Parks and Recreation, at Antonovich Breakfast, and she thought it would be a good idea to set up a meeting with him.
6. Inquired about the bond issue.

PUBLIC STATEMENTS
(STAFF)

Rick Gould, Director of Parks, Recreation, and Community Services:

1. Commented on the upcoming Cowboy Poetry and Music Festival and that he hoped all the Commissioners would be able to attend some or all of the events.
2. Discussed the fact that the contract with Melody Ranch is in the final year of a three-year contract and that upcoming negotiations will include discussion of fees if large theater is not available for the festival.
3. Discussed 2003-04 Budget and the 10 and 15 percent contingency plan and how it may impact the Parks, Recreation, and Community Services Department.

4. Stated that he will bring the alternative use issue back to the Commission in May and lay out what the possibilities might be for the Commission to move forward with the issue.
5. Discussed the upcoming California Parks and Recreation Commission Society's conference in San Jose.
6. Still need a date for the Commission group photo. Decided that date would be, March 15 at 10:00 a.m. at Central Park, with back-up date being, April 5 at 10:00 a.m. at Oak Spring Canyon Park Grand Opening.
7. Commented on County park issue and the County advertisement in the Seasons Brochure. Informed the Commission that the County park issue regarding non-resident fees is agendaized for the City Council Study Session on April 1 at 5:30 p.m.
8. After discussion with Commission on the County issue with regard to non-resident fees, Director Gould assured the Commission that he would check prior Commission minutes to get the actual recommendation the Commission made to the City Council regarding this issue.

ADJOURNMENT

At 8:33 p.m. Chairman Nelson asked for a motion to adjourn the meeting. Commissioner Redd moved, and Commissioner Ender seconded, a motion to adjourn the meeting. Unanimously approved.

Richard E. Gould, Director of
Parks, Recreation, and Community Services

Chairman Nelson
Parks and Recreation Commission

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