

**MINUTES OF THE  
MEETING OF THE PLANNING COMMISSION  
OF THE CITY OF SANTA CLARITA**

**Tuesday  
December 18, 2007  
7:00 p.m.**

**CALL TO ORDER**

The meeting of the Planning Commission of the City of Santa Clarita was called to order by Chair Berger at 7:01 p.m. in the City Council Chambers, 23920 Valencia Boulevard, Santa Clarita, California.

**FLAG SALUTE**

Commissioner Burkhart led the flag salute.

**ROLL CALL**

Chair Berger and Commissioners Burkhart, Kennedy, Ostrom, and Trautman were all present.

**APPROVAL OF AGENDA**

A motion was made by Commissioner Ostrom and seconded by Commissioner Burkhart to approve the agenda. Said motion was passed by a vote of 5-0.

**APPROVAL OF THE MINUTES OF DECEMBER 4, 2007 (REGULAR MEETING)**

A motion was made by Commissioner Burkhart and seconded by Commissioner Kennedy to approve the minutes of December 4, 2007 (regular meeting). Said motion was approved by a vote of 5-0.

**PUBLIC HEARINGS**

**ITEM 1      MASTER CASE NO. 07-141, MINOR USE PERMIT NO. 07-007**

Jessica Frank, Associate Planner, gave the staff report and computer slide presentation.

Jeffrey Lambert, representing the applicant, addressed the Commission. Mr. Lambert responded to the letters received by the Commission from Lockheed Federal Credit Union and Westfield Corporation. He advised that INVESCO, Inc. will be able to accommodate the request by Lockheed to add four additional parking spaces. However, due to pre-existing lease agreements with other tenants, they will not be able to comply with the request of Westfield to remove five reserved parking spaces on the parking structure's third level.

Tim Lambirth, representing Lockheed Federal Credit Union, addressed the Commission. Mr. Lambirth stated that Lockheed would not oppose the project if the applicant complied with their request for additional parking spaces.

The Commission made closing comments.

The public hearing was closed at 7:14 p.m.

A motion was made by Commissioner Kennedy and seconded by Commissioner Ostrom to approve Master Case 06-141 (Minor Use Permit 07-040) to allow for the amendment of the Valencia Town Center West Shared Parking Program for the project site located within Quadrants C and D of Valencia Town Center West located at the southeast corner of Magic Mountain Parkway and McBean Parkway in the CTC (Commercial Town Center) zone, in the City of Santa Clarita, with the addition of 4 parking spaces for Lockheed Federal Credit Union and subject to the attached Conditions of Approval. A roll call vote was taken. Said motion was passed by a vote of 5-0.

**ITEM 2 MASTER CASE NO. 07-066, TENTATIVE TRACT MAP 68653**

Erin Moore-Lay, Housing Program Administrator, gave the staff report and computer slide presentation.

Joe Montes, Assistant City Attorney, advised the Commission that the discussion of the item must be limited to obtaining information required for the next meeting.

Lisa Hardy, Planning Manager, clarified the public noticing issue. Ms. Hardy informed the Commission that there had been a two day delay by the applicant in posting the sign on the project site.

Chair Berger asked Ms. Hardy if applicants can start posting these signs earlier than required, in order to avoid deadlines being missed. Ms. Hardy agreed.

Commissioner Kennedy asked Erin Moore-Lay to clarify for the record, the “private strategy” accusation made by Mr. Doug Fraser. Ms. Moore-Lay denied the accusation and stated that both staff and the applicant had made sure all requests were met.

A motion was made by Commissioner Burkhart and seconded by Commissioner Kennedy to continue the public hearing to the January 15, 2008 regular meeting. A roll call vote was taken. Said motion was passed by a vote of 5-0.

**ITEM 3 MASTER CASE NO. 07-158, TENTATIVE PARCEL MAP 69672**

Ray Barragan, Assistant Planner I, gave the staff report and computer slide presentation.

The public hearing was opened at 7:30 p.m.

Jeffrey Lambert, representing the Havana Management Group, addressed the Commission.

The public hearing was closed at 7:31 p.m.

A motion was made by Commissioner Trautman and seconded by Commissioner Burkhart to adopt Resolution P07-28, approving Master Case 07-158, Tentative Parcel Map 69672, subject to the attached Conditions of Approval. A roll call vote was taken. Said motion was passed by a vote of 5-0.

### **PLANNING MANAGER'S REPORT**

Lisa Hardy, Planning Manager, announced that Associate Planner Patrick Leclair would be giving the report. Mr. Leclair gave a brief update of architectural changes made to previously approved Master Case No. 04-026, Conditional Use Permit 04-001.

Commissioner Ostrom asked if an architect had reviewed the changes. Mr. Leclair replied that the changes had been reviewed at staff level.

Ms. Hardy thanked the Commission for a productive year and wished everyone happy holidays.

### **PLANNING COMMISSIONERS' REPORTS**

Commissioner Kennedy reported he was glad to see Chair Berger return from his absence.

Commissioner Trautman reported that the grand opening of Todd Longshore Park had been a great success, and thanked staff for all their help throughout the year.

Commissioner Ostrom expressed his appreciation of fellow Commissioners and staff.

Chair Berger thanked Lisa Hardy for her dedication and professionalism throughout this challenging year.

### **PUBLIC BUSINESS FROM THE FLOOR**

There was no public business from the floor.

### **ADJOURNMENT**

A motion was made by Commissioner Trautman and seconded by Commissioner Burkhart to adjourn the meeting. Said motion was approved by a vote of 5-0 and the meeting was adjourned at 7:49 p.m.

---

Michael Berger, Chairperson  
Planning Commission

---

Lisa M. Hardy, AICP, Planning Manager  
Community Development

S:CD\plngcom\minutes\2007\12-18-07min