

**MINUTES OF THE
REGULAR MEETING OF THE PLANNING COMMISSION
OF THE CITY OF SANTA CLARITA**

**Tuesday
January 20, 2009
7:00 p.m.**

CALL TO ORDER

The meeting of the Planning Commission of the City of Santa Clarita was called to order by Chair Kennedy at 7:00 p.m. in the City Council Chambers, 23920 Valencia Boulevard, Santa Clarita, California.

FLAG SALUTE

Commissioner Burkhart led the flag salute.

ROLL CALL

Chair Kennedy and Commissioners Burkhart, Jacobson, Ostrom, and Trautman were all present.

APPROVAL OF AGENDA

A motion was made by Commissioner Ostrom and seconded by Commissioner Burkhart to approve the agenda. Said motion was approved by a vote of 5-0.

**APPROVAL OF THE MINUTES OF THE NOVEMBER 18, 2008 STUDY SESSION AND
REGULAR MEETING, AND DECEMBER 16, 2008 STUDY SESSION**

A motion was made by Commissioner Burkhart and seconded by Commissioner Jacobson to approve the minutes of the November 18, 2008 study session and regular meeting, and the December 16, 2008 study session. Said motion was approved by a vote of 5-0.

CONTINUED PUBLIC HEARING

**ITEM 1 MASTER CASE NO. 08-135, APPEAL OF NOTICE TO REMOVE A
NONCONFORMING SIGN**

Darin Seegmiller, Assistant Planner II, advised the Commission that the item has been withdrawn, as the property owner has removed the non-conforming sign.

PUBLIC HEARING

ITEM 2 MASTER CASE NO. 08-015, COMMUNITY CHARACTER AND DESIGN GUIDELINES AND NEGATIVE DECLARATION

Darin Seegmiller, Assistant Planner II, gave the staff report and computer slide presentation.

Jami Williams, representing RRM Design Group, the project consultants, continued with the presentation to the Commission.

The public hearing was opened at 7:40 p.m.

Sandra Cattell spoke in a neutral position to the proposed guidelines.

Mr. Seegmiller addressed Ms. Cattell's comments.

The public hearing was closed at 7:43 p.m.

The Commission made closing comments.

A motion was made by Commissioner Burkhart and seconded by Commissioner Jacobson to adopt Resolution P09-01, recommending the City Council approve the Community Character and Design Guidelines (Master Case 08-015) and adopt the associated Negative Declaration. A roll call vote was taken. Said motion was approved by a vote of 5-0.

PLANNING MANAGER'S REPORT

Lisa Webber, Planning Manager, gave the Planning Manager's report. Ms. Webber notified the Commission that the next regular meeting scheduled for February 3, 2009, will be cancelled, as there are no items to be heard. The Commission will have a joint study session with the City Council regarding the City's budget on that night.

Ms. Webber reported that at the City Council meeting on January 13, 2009, The Master's College Master Plan project was approved with minor modifications made by two Councilmembers. She reported that the City Council was very complimentary of both the applicant and staff's work on the project. The project will have its second reading in February.

Ms. Webber notified the Commission that a lawsuit has been filed against the Henry Mayo Newhall Memorial Hospital Master Plan project.

Ms. Webber made note that the Commission received the Planning Commission calendar of meetings for 2009, a memo regarding the Planners Institute Conference, and the study session schedule for 2009. She also advised the Commission that the next meeting will be held on February 17, 2009, and will include a study session on the One Valley One Vision Draft Noise Element.

PLANNING COMMISSIONERS' REPORTS

Commissioner Trautman provided an update on the pending formation of an Arts Commission.

PUBLIC BUSINESS FROM THE FLOOR

There was no public business.

ADJOURNMENT

A motion was made by Commissioner Ostrom and seconded by Commissioner Trautman to adjourn the meeting. Said motion was approved by a vote of 5-0 and the meeting was adjourned at 7:50 p.m.

William Kennedy, Chairperson
Planning Commission

Lisa M. Webber, AICP, Planning Manager
Community Development

S:CD\plngcom\minutes\2009\1-20-09min