

City of Santa Clarita

Funded Permanent Full-time Equivalent Positions in the City Service by Program

Department and Division	96/97	97/98
<i>City Manager's Office</i>		
City Council		
City Council (P/T)	5	5
City Manager's Office		
City Manager	1	1
Assistant City Manager	1	1
Public Information Officer	1	1
Assistant to the City Manager	1	1
Intergovernmental Relations Officer	1	1
Administrative Specialist	1	1
Executive Secretary	1	1
Administrative Clerk	0	.75
Clerk Typist	1	2
Secretary	0	.5
Human Resources		
Human Resources Manager	1	1
Human Resources Analyst	1	2
Human Resources Technician	1	1
Secretary	1	1
City Clerk		
City Clerk	1	1
Deputy City Clerk	1	1
Clerk Typist	2	0
Administrative Clerk	.75	1
Economic Development/NRDA		
Marketing & Economic Development Manager	1	1
Economic Development Associate	1	1
Economic Development Assistant	0	1
Secretary	.5	.5
<i>Total City Manager's Office Full-time / Equivalent</i>	24.25	26.75

Administrative Services

Finance

Director of Finance	1	1
Management Analyst	1	1
Administrative Analyst	1	1
Executive Secretary	1	1
Accounting Manager	1	1
Accountant	3	2
Payroll Specialist	0	1
General Account Specialist	0	1
Account Clerk	4	2
Cashier	1	1
Clerk Typist	1	1
Purchasing Agent	1	1
Buyer	1	2
Graphic Artist	1	1
Graphic Technician	1	1
Administrative Aide	1	1
Clerk Typist	1	1
Mail Delivery Clerk	0	.5
Materials Clerk	1	1

Housing & CDBG

Management Analyst	1	1
Secretary	.5	0

Technology Services

Technology Services Manager	0	1
Information Resources Manager	1	0
Information Technology Analyst	0	3
Information Technology Specialist	3	2
Information Technology Assistant	1	2
Information Operations Supervisor	1	0
Property Management Assistant	1	1
Secretary	1	1

<i>Total Administrative Services Full-time</i>	30.5	32.5
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Transportation & Engineering Services

Administration

Director/City Engineer	1	1
Management Analyst	1	1
Executive Secretary	1	1

Traffic

Engineering Technician	0	1
City Traffic Engineer	1	1
Associate Traffic Engineer	3	3
Assistant Traffic Engineer	1	1
Senior Public Works Inspector	1	1
Public Works Inspector	3	3
Secretary	1	1

Transit

Transportation Manager	1	1
Transit Coordinator	1	1
Administrative Analyst	2	3
Secretary	1	1
Senior Planner	1	1

Engineering

Assistant City Engineer	1	1
Supervising Engineer	2	2
Associate Engineer	4	3
Assistant Engineer	5	6
Engineering Technician	3	2
Secretary	2	1
Clerk Typist	2	1
Receptionist Clerk	0	1
Permit Specialist	0	1

GIS

Senior Planner	1	0
Associate Engineer	1	1
Engineering Technician	1	1
Engineering Aide	1	1

<i>Total T&E Services Department Full-time</i>	41	42
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Field Services

Administration

Deputy City Manager	1	0
Director of Field Services	0	1
Management Analyst	1	1
Executive Secretary	1	1
Receptionist Clerk	1	1

Street/Vehicle/Stormwater Maintenance

Street Supervisor	1	1
Secretary	1	1
Crew Leader	3	3
Street Maintenance Worker	13	13
Vehicle Maintenance Mechanic	2	2
Maintenance Assistant	0	1

Facilities Maintenance

Field Services Supervisor	1	1
Crew Leader	1	1
Building Maintenance Worker III	2	2
General Maintenance Worker	6	6

Urban Forestry

Parks, Recreation & Community Services Supervisor	1	1
Groundskeeper II	1	1
Groundskeeper I	1	1

<i>Total Field Services Department Full-Time</i>	37	38
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Parks, Recreation & Community Services

Administration

Director of Parks, Recreation & Community Services	1	1
Executive Secretary	1	1
Management Analyst	1	1
Administrative Clerk	1	0

Community Services

Community Services Superintendent	1	1
Parks, Recreation & Community Services Supervisor	0	2
OCJP/Youth Coordinator	1	1
Project Technician	1	0
Program Specialist	0	1
Recreation Coordinator	1	4
Secretary	0	1

Recreation

Secretary	1	1
Clerk Typist	1	1
Recreation Supervisor	3	2
Recreation Coordinator	10	9
Receptionist Clerk	1	1
Program Specialist	0	1

Park Maintenance

Parks, Recreation & Community Services Manager	1	1
Secretary	1	1
Clerk Typist	1	1
Park Development Administrator	1	1
Park Development Coordinator	2	2
Project Technician	1	1
Assistant Planner II	1	1
Supervising Engineer	1	1
Associate Engineer	0	1
Parks, Recreation & Community Services Supervisor	3	1
Crew Leader	3	3
Groundskeeper II	7	7
Groundskeeper I	5	7
<i>Total Parks, Recreation & Comm Scvs Full-time</i>	<i>51</i>	<i>56</i>

Planning & Building Services**Planning**

Planning Manager	1	1
Management Analyst	1	1
Principal Planner	1	0
Senior Planner	0	1
Associate Planner	4	4
Assistant Planner II	3	3
Planning Technician	2	2
Secretary	1	1
Receptionist Clerk	1	1

Building and Safety

Building Official	1	1
Senior Building Engineer	1	1
Associate Engineer	1	1
Assistant Engineer	1	1
Senior Building Inspector	1	1
Building Inspector	6	6
Supervising Permit Specialist	1	1
Permit Specialist	2	2
Secretary	1	1
Administrative Clerk	1	1
Clerk Typist	2	2
Receptionist Clerk	1	1

Code Enforcement

Senior Code Enforcement Officer	1	1
Code Enforcement Officer	3	3

Environmental Services

Environment & Waste Management Coordinator	1	1
Solid Waste Management Analyst	2	2
Assistant Planner II	1	1
Project Technician	1	0
Field Services Technician	1	2
Information Assistant	1	1
Administrative Clerk	1	1

<i>Total Planning & Building Services Full-time</i>	45	45
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Department and Division	96/97	97/98
Total City Staff Full-time Equivalent	228.75	240.25

☆ *Happy 10th Birthday Santa Clarita* ☆☆