



**CITY OF SANTA CLARITA
ENGINEERING SERVICES DIVISION**

**MONUMENTATION SECURITY CASH DEPOSIT
RELEASE PROCESS**

1. The Surveyor or Engineer of record shall submit the following:
 - A signed and stamped letter stating that all monuments have been set per the Final Map.
 - Copies of the corner records (Centerline Tie Notes) approved by the County of Los Angeles.
 - Security deposit to the owner or surveyor. Santa Clarita Municipal Code 16.05.060
2. The Surveyor or Engineer of record, or his/her authorized representative, shall:
 - Call (661) 255-4968 to schedule a monumentation field inspection.
 - Meet with City staff in field at the appointed time (The number of monuments inspected will be at the discretion of the staff member).
3. The City shall release the deposit upon completion of the above steps.

Note: The Surveyor, Engineer, or his/her authorized representative meeting with City staff for the monumentation field inspection shall know the location of all set monuments.