



Sewer Area Study / Sewer Use Permit

1st Submittal Checklist

Tract / Parcel Map / APN / Address	Engineer: Name _____
Date Submitted	Company _____
	Phone No. _____

INCOMPLETE SUBMITTAL PACKAGES WILL NOT BE ACCEPTED

All exhibits larger than 8 1/2" x 11" shall be INDIVIDUALLY FOLDED prior to submittal.

A complete Sewer Area Study submittal package Includes:

- 1) ___ Plan Review Application form
- 2) ___ Sewer Use Permit* Application
- 3) ___ Sewer Area Study (2 copies)
- 4) ___ Sewer Use Permit* Fee
- 5) ___ Proposed Tentative Map or Site Plan (2 copies)

If submittal is for a project located in the County, the following shall also be included:

- 6) ___ Assessor Map highlighting all parcels included in project (2 copies)
- 7) ___ Environmental Document prepared pursuant to CEQA requirements (i.e. Initial Study, Draft EIR, Negative Declaration)

If sewage from a development must cross the City/County boundary to reach a trunk sewer, the study shall be submitted concurrently to LA County Land Development Division for review and approval

Note: Additional items may be required to be submitted as the checking process continues.

*A **Sewer Use Permit** is required for the usage of City sewer mains to convey sewage from a development to a Los Angeles County Sanitation District trunk sewer. The permit is required whether the project proposes a direct connection to a City sewer, or a direct connection to a County sewer which in turn connects to a City sewer. Requests for a Sewer Use Permit require approval by the City Engineer. **This permit does not negate the need to obtain an encroachment permit for work performed within the public right-of-way.** For required fees, bonds and permit information for work within the right-of-way refer to the *Sanitary Sewer Bond & Fee Calculation Sheet* available on the City's website at <http://www.santa-clarita.com/cityhall/pw/development/>

Comments: _____

Plans Rejected: _____