



1st Plan Submittal Checklist

Tract / Parcel Map / APN / Address

Engineer: Name _____

Company _____

Date Submitted

Phone No. _____

INCOMPLETE SUBMITTAL PACKAGES WILL NOT BE ACCEPTED

A Complete Street Plan Submittal Package Includes:

- 1) ____ Plan Review Application form
- 2) ____ Street Plan (2 sets)
- 3) ____ Fee Calculation Sheet
- 4) ____ Plan Check Fees
- 5) ____ Traffic Signal Plans (2 sets) (if applicable)
- 6) ____ Signing and Striping Plans (2 sets) (if applicable)
- 7) ____ Cross Sections of existing streets at 50' intervals (if applicable)
- 8) ____ Sewer Plans (1) (if new street)
- 9) ____ Storm Drain Plans (1 set) (if new street)
- 10) ____ Conditions of Approval
- 11) ____ Approved Tentative Map or Approved Site Plan

Note: Additional items may be required to be submitted as the checking process continues.

Comments: _____

Plans Rejected: _____
